

# **Guidelines for Graduate Students' Scholarships and Assistantships**

**(研究生獎助學金發放辦法)**

## **Institute of Public Affairs Management, NSYSU**

As amended and approved by the Institute Affairs Meeting on Nov. 5<sup>th</sup>, 2015

Article 1. The Guidelines is set forth pursuant to the *Guidelines for the Assistantships for Graduate Students of NSYSU* (研究生助學金分配及發放要點).

Article 2. The purposes of the scholarships and assistantships are to subsidize or encourage graduate students to study and to do research. The annual budget comes from the University under the item of students' fellowships and assistantships.

Article 3. The target recipients of the scholarships and assistantships are first- and second-year full-time master's students, as well as first-, second- and third-year full-time doctoral students of the Institute. Students who receive retirement annuity or who have part-time jobs are not eligible as recipients, except for those who work part-time as research assistants to the full-time faculty of the Institute. (Students from Mainland China or enrolled as part-time graduate students are not eligible either.)

Article 4. Doctoral students must be recommended by full-time faculty or advisors from the Institute and approved by the Chair of the Institute to receive the scholarships or assistantships. Each faculty could at most recommend one or two doctoral students annually.

Article 5. The scholarships and assistantships will be awarded from September to June of the following year for a total of ten months (excluding July and August).

Article 6. The amount of the scholarships and assistantships will be adjusted annually depending on the amount allocated by the University and the nature of work arranged by the Institute.

Article 7. Award details:

1. Merit-based scholarships: Those who meet the following criteria will be awarded scholarships directly with no need to work as part-time assistants.
  - (1) Students' engagement in academic research. Those who attend domestic and/or international conferences to present, or who publish their papers on the SSCI, SCI (or similar level) and TSSCI indexed journals.
  - (2) Students' participation in competitions or study abroad. Those who participate in competitions abroad or conduct short-term visit study in Mainland China or other countries.

- (3) Students who actively engage in activities of the Institute with great performance.
2. Assistantships or salary for part-time assistants
    - (1) Learning-oriented assistants. Serve as part-time learning assistants for the courses or research of faculty of the Institute.
    - (2) Employee-based assistants. Receive salaries for working as part-time assistants for the Office of the Institute, or as hourly-paid workers for the activities hosted by the Institute.

Article 8. For students working as part-time assistants, the learning content, assistantships or salaries received shall follow the learning plans or employment contracts that are in accordance with their types of assistance.

Article 9. Those who have been granted the assistantships will be disqualified if they have any of the following situations:

1. Poor performance. The advisors in charge shall notify the Chair of the Institute to suspend the assistantships of students with poor working performance, and restrain them from further applications. The vacancy shall be filled by other graduate students.
2. Students who are imposed disciplinary sanctions by the University.
3. Students who temporarily drop out or are suspended by the University.

Article 10. The Guidelines become effective upon approval by the Institute Affairs Meeting. Amendments must follow the same procedure.