

# **Regulations for Setting up the Faculty Evaluation Committee** (教師評審委員會設置辦法)

## **Institute of Public Affairs Management (IPAM), NSYSU**

As amended and approved at the 4<sup>th</sup> Faculty Evaluation Committee of College of Management on Feb 26<sup>th</sup>,  
2019

Article 1. The Faculty Evaluation Committee (FEC) of the Institute of Public Affairs Management (hereinafter the Institute) is established for reviewing matters related to faculty recruitment, length of employment, promotion, temporary termination, dismissal, non-renewal, extension of service, secondment, lecture abroad, research, advanced study, sabbatical leave, yearly salary raise, and determination of reasons for faculty lay-off, etc.

Article 2. The FEC is comprised of all the full-time professors, associate professors and assistant professors of the Institute. The Chair position of the FEC is served by Chair of the Institute.

The FEC members must not evaluate faculty members of a higher rank. If the number of eligible committee members reviewing an application for recruitment or promotion at the FEC is less than three, the FEC should propose other eligible members in related disciplines to be appointed to the open positions.

Article 3. Matters related to faculty recruitment, length of employment, temporary termination, dismissal, non-renewal, extension of service, secondment, lecture abroad, research, advanced study, sabbatical leave, yearly salary raise, and determination of reasons for faculty lay-off, etc. within the Institute, should all be submitted to the FEC by Chair of the Institute for review.

Article 4. Matters related to faculty promotion of the Institute should be submitted by Chair of the Institute to the Promotion Review Committee, which is under the supervision of the FEC.

Article 5. The Promotion Review Committee (PRC) is established and supervised under the FEC. Matters related to faculty promotion should all follow related regulations.

The PRC should comprise at least three committee members, and is convened by Chair of the Institute. If the number of eligible committee members is less than three, the Chair should propose other eligible members in related disciplines to be appointed to the open positions. If the Chair of the Institute is unable to convene the committee, the committee members should designate one of them to be the convener.

- Article 6. All the matters reviewed by the FEC is set forth pursuant to the *University Act* (大學法), *Act of Governing the Appointment of Educators* (教育人員任用條例), *Enforcement Rules of Act Governing the Appointment of Educators* (教育人員任用條例施行細則), *Teachers' Act* (教師法), *Enforcement Rules of Teachers' Act* (教師法施行細則), *Accreditation Regulations Governing Teacher Qualifications at Institutions of Higher Education* (專科以上學校教師資格審定辦法), *Recruitment Rules of Faculty and Researchers of NSYSU* (中山大學教師及研究人員聘任規則), *NSYSU Regulations for Promotion Review of Teachers and Researchers* (中山大學教師及研究人員升等審查辦法), *Regulations for Reviewing Faculty Promotion of College of Management* (管理學院教師升等審查辦法), and *Regulations for Faculty Promotion Review of the Institute* (公事所教師升等審查辦法), etc.
- Article 7. The meeting of the FEC (including the meeting of the PRC) is on irregular basis. At least 1/2 of the committee members must be present at each meeting, and at least 2/3 of them must be in favor for a motion to be considered approved.
- Article 8. The FEC members should attend meetings in person, and proxy is not allowed. It is allowed to invite related personnel to attend the meetings as guests.
- Article 9. RSFEC becomes effective upon approval by the Faculty Evaluation Committees of the Institute and College of Management, and ratified by the President. Amendments must follow the same procedure.