

NATIONAL SUN YAT-SEN UNIVERSITY

Institute of Public Affairs Management Regulations for Establishment of Faculty Evaluation Committee

Approved by the Institute General Meeting on December 22, 2005.

Amended and approved by the Faculty Evaluation Committee Meeting on May 3, 2006.

Amended and approved by the Faculty Evaluation Committee Meeting on April 26, 2007.

- I. The Faculty Evaluation Committee of the institute (hereinafter referred to as “the Committee”) is established in order to examine the institute’s faculty appointments, appointment periods, promotions, temporary terminations, terminations, non-renewals of appointment, extended services, secondments, lectures abroad, research, ongoing studies, professor research leaves, payment raises and teaching years, determinations of faculty severances, and other items.
- II. The Committee is comprised of all full-time faculty member academically ranked above assistant professors. The Committee has one chairman, served by the institute director.
- III. The institute’s faculty appointments, appointment periods, promotions, temporary terminations, terminations, non-renewals of appointment, extended services, secondments, lectures abroad, research, ongoing studies, professor research leaves, payment raises and teaching years, determinations of faculty severances, and other items shall be submitted by the institute director to the Committee for reviews.
- III. Faculty promotions of the institute and other relevant items shall be submitted by the institute director to the promotions evaluation group established under the Committee for reviews.
- V. A promotion evaluation group is established under the Committee with the institute director being the group convener. Group members shall comprise of all faculty

members. When there are less than five group members, the convener shall appoint professors from outside the university in accordance with specialties of promotion candidates to fill the seats.

VI. The Committee shall perform its duties according to the “University Act,” “Act Governing the Appointment of Educators,” “Enforcement Rules of the Act Governing the Appointment of Educators,” “Teachers Act,” “Enforcement Rules of Teachers Act,” and “Regulations Governing Evaluation of Qualifications of University, Independent College, and Junior College Faculty Members” promulgated by the Ministry of Education, as well as the university’s “Regulations for Appointments of Teaching and Research Personnel,” “Regulations of Promotion Evaluations for Teaching and Research Personnel,” the college’s “Guidelines for Faculty Promotion Evaluation,” the institute’s “Guidelines for Faculty Promotion Evaluations,” and other relevant rules.

VII. Meetings of the Committee (including meetings of the promotion evaluation group) shall be held on an irregular bases. There shall be at least two-thirds of members in attendance in person for a meeting to commence. Items shall be approved when at least two-thirds of meeting attendees agree.

VIII. Members of the Committee shall attend committee meetings in person; proxies are not allowed. Relevant personnel may be invited to make statements or explanations in meetings.

IX. The present regulations shall be implemented following approvals of the Committee and review of the college faculty evaluation committee. The same procedure shall be carried out when amendments are to be made.